

**DRAFT**



*a CHARACTER COUNTS! City*

**CITY OF GAITHERSBURG  
MINUTES OF THE OCTOBER 1, 2007  
HISTORIC DISTRICT COMMISSION MEETING**

A meeting of the Historic District Commission was called to order at 8:15 p.m., Chair Katz presiding. Commissioners present: Alster, Edens, and Marraffa. Absent: Schlichting and Sesma. Staff present: City Manager Humpton, Planners Marsh and Patula, and Executive Assistant Stokes.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Edens, seconded by Commissioner Marraffa, that the minutes of a Historic District Commission meeting held September 17, 2007, be approved.

Vote: 4-0

**CERTIFICATE OF APPROVAL**

- **HAWP-78F Applicants: Warren & Elizabeth Johnson and Daniel Washburn & Mary K Pedigo, 102/104 Chestnut Street, Tree Removal**

Motion was made by Historic District Commissioner Edens, seconded by Commissioner Marraffa, that the Historic District Commission grant approval of HAWP-78F and issue the Certificate of Approval, finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets Secretary of Interior Standards Two and the Chestnut/Meem Historic District Design Guidelines.

Vote: 4-0

**POLICY DISCUSSION**

- **Applicant: Archstone-Smith, 320, 324, 328, 330, 402 and 408 East Diamond Avenue, Demolition Permit**

Chair Katz announced that he had a conflict with the above agenda item and recused himself from the discussion. Vice-Chair Alster stated that due to a lack of a quorum, the agenda item will be deferred. Chair Katz resumed as Chair of the Historic District Commission and announced the next agenda item.

- **HAWP-95A (Retroactive) - Applicant: Irfan Khan, 112 Meem Avenue, Request for Amendment to HAWP-95 (Retroactive), for a Change of Materials/Window Style/Roof**

Planner Patula stated a public hearing was held on the above request on September 17, 2007 with the record closing on September 24, 2007. Since the hearing, additional exhibits had been added to the record. Staff provided the Historic District Commission (HDC) with criteria for the compatibility of an addition. The applicant Irfan Khan was not presented for the Policy Discussion. Several Commissioners expressed concern with voting on the level of detail presented and asked that the application be remanded back to the Historic Preservation Advisory Committee (HPAC) and staff for further review of the design and discussion, before voting. Planner Patula stated that HPAC did suggest ideas to the applicant,

but due to the applicant's time constraints and finances, he wanted to move forward and no final discussion was conducted. Planner Patula added that within the ordinance, the HDC has to make a decision within the 90-day limit if it is remanded back to the HPAC. Staff was directed to try and work it out with the applicant within the 90-day limit, if not; the HDC will have to make a determination at that time.

Motion was made by Historic District Commissioner Alster, seconded by Commissioner Marraffa, that the Historic District Commission remands HAWP-95A (Retroactive) back to HPAC for further discussion and recommendation.

Vote: 4-0

### **ADJOURNMENT**

There being no further business to come before the Historic District Commission, the meeting was duly adjourned at 8:29 p.m.

*Respectfully submitted,*

*Doris R. Stokes*

Executive Assistant